 **from BHS Library**

**To create a personal account:**

1. Go to [www.noodletools.com](http://www.noodletools.com) Do **NOT** use the back arrow.
2. Click on **Current Users Sign In.**
3. If you have never registered for a NoodleBib account, click **Create a Personal ID**. **If you have an account**, you will need to revalidate using the Username and Password in step 5.
4. Then choose: **“An account linked to a school/library subscription or trial”** and click on **register**.
5. Enter **Username:** bhs **Password:** brookline
6. Fill out the **New User Registration** form**. Use the same log-in information you use for Canvas.**  Click on **Register.**
7. Once registered, click on **Create a New Project** (see right side of screen), choose **MLA Advanced,** and name your project in the description field. Click on **Create Project**.
8. Under **Dashboard,** click on “**Share project with a teacher’s drop box**”

This will allow your teacher and librarian to track your progress and offer guidance.

1. In the **Assignment Drop Box**, enter the name provided by your teacher:

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1. Enter your first and last name in the box.
2. Click on **Share Project**. .